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| **Policy Title:** COVID-19 Pre-Entry Screening | **Policy Number:** |
| **BOD Approval:** | **Effective Date**: 3/2020 |
| **Responsibility:** All departments | **Distribution:** All Departments |

1. **POLICY:**

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| Katy Trail Community Health (KTCH) to ensure the safety of anyone who enters any of our locations including but not limited to: staff, patients, emergency personnel in case of an emergency, vendors and anyone else whom may be present in any of our locations at any given time by using CDC approved guidelines. |

1. **GUIDELINES:**

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| • Screens ALL persons prior to entry to the clinic   * This includes, but is not limited to, patients, ONE patient support person, vendors, delivery personnel, community members, Board members, city/county/state personnel, law enforcement (unless responding to an emergency), etc. * This DOES NOT INCLUDE STAFF – this is a spate team   • Triages apparently well persons to the appropriate location  • Triages patients screening POSITIVE for any respiratory symptoms per the protocol  • Refuses entry to any non-patient individual who screens positive for respiratory symptoms  • Additional tasks may be assigned by the supervisor or designee |
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